

AHSA LTD JUDGES PANEL

PROCEDURE FOR APPOINTMENT & UPGRADE

The first step is to become a Judge Candidate

Judge Candidate Mandatory Requirements:

- The candidate must be a financial member of the Arabian Horse Society of Australia Ltd. and must have been financial for the preceding year.
- The candidate must agree to sign a Statutory Declaration stating that the candidate has no criminal convictions, for child related offences or any form of animal cruelty.
- The candidate must agree to his/her contact details being public.
- The candidate must nominate by completing the Judge Candidate Nomination Form & Statutory Declaration available on the website or pages 5 & 6 of this document and returning to the address listed with the nomination fee of \$50.00.
- The candidate must have attended online forums or face to face training as approved by the JOC at least twice. One of which must have been face to face. The more attended the better.
- The candidate must have stewarded at least twice prior to sitting the assessment.
- Please keep a diary of the dates and details of any Stewarding, training either online or face to face, along with the name of any Judges you have either been mentored or shadow/sideline judged with which you must send to the JOC prior to sitting your assessment.

STEP 1 - Level 1 Judge Assessment

- Once the candidate has met the above requirements, the candidate will be eligible to sit an initial Assessment.
- The initial assessment is a written paper of 2 hours duration which requires general knowledge of points of the horse, the Standard of Excellence for Arabians & Derivatives, general conformation faults, how to judge halter and ridden classes and some true or false questions. The pass mark for this section is 80%.
- The candidate will undergo a further practical assessment of the Purebred Arabian Halter and/or Derivative Halter and/or Saddle, this may occasionally be waived by the JOC depending on the background and judging experience of the candidate. This practical assessment may be conducted as a standalone event or at a show, whichever is deemed practical by the JOC. The Examiners will review the theory papers and will have a general discussion with the candidate to clarify any points from the assessment paper.
- The examiners will forward the outcome of their assessments to the JOC for consideration. The JOC will forward their recommendations to the AHSA Board for ratification. Should there be a conflict of interest i.e.: a Candidate is related to or has business dealings with a member of the JOC, then that JOC member will exclude themselves from adjudicating on that Candidates assessment. Once this has been approved, the JOC will advise the candidate of the outcome.
- All Candidates who pass when first approved by the AHSA Board shall receive a Level One Judge status regardless of age or experience.
- By definition a "Level One Judge" is a person is a certified by the JOC and ratified by the AHSA Board to represent the society and is entitled to officiate alone at any recognised B or below graded show or event that they are invited to judge.

STEP 2 – Upgrading from Level 1 to a Level 2 Judge

The Level 1 Judge is responsible for applying for such an upgrade on the applicable forms available at <http://www.ahsa.asn.au/judges-information-and-forms> or on Pages 8 & 9 of this document.

Prior to requesting an Upgrade to Level 2 Judge

- The Level 1 Judge must attend a National Conference, Arabian Seminar or online Conference/ Workshop as approved by the JOC at least once in the past 3 years.
- The Level 1 Judge is required to have judged at least 6 shows with a minimum of 2 of those 6 shows judging Arabians.
- The judge must have been on the judging panel for at least 2 years prior to requesting an upgrade. (In exceptional circumstances there may be a relaxation of the time frames and the JOC would make a decision on a case by case situation.)

Process for upgrade

In addition to the requirements noted above, in order to upgrade to a Level 2 Judge, the Level 1 judge is required to have:

- Completed an Application to Upgrade on the applicable form, which is available on the AHSA website under the Judges tab and submitted to the Judge Organising Committee via the information on the upgrade form.
- Attended at least two mentoring sessions with an AHSA accredited mentor/examiner regarding their level of expertise in judging. Discussion at this time will be around experience, continuing education, and any issues which the JOC or the AHSA Board have been advised regarding previously undertaken judging assignments. The Assessors will advise the JOC of their observations and the JOC will make recommendations to the AHSA Board for ratification. Should there be a conflict of interest i.e., a Judge is related to or has business dealings with a member of the JOC, then that JOC member will exclude themselves from adjudicating on that Judge's assessment.
- Kept their Judge's status active & up to date on the AHSA website. If a judge is experiencing difficulties updating their status on the Judges' web page via the Judge's online log in, please contact the AHSA Secretary for assistance.
- Completed their judging returns each year and submitted to the Judges Organising Committee.
- By definition, a "Level Two Judge" is a person certified by the JOC and ratified by the AHSA Board to represent the society and is entitled to officiate alone at any recognized A or below graded show or event with the exception of any State Royals that they are invited to judge.

STEP 3 – Upgrading Level 2 to a National Panel Judge

The Level 2 Judge is responsible for applying for such an upgrade on the applicable forms available at <http://www.ahsa.asn.au/judges-information-and-forms> or on pages 8 & 9 of this document.

Prior to requesting an Upgrade to National Panel

- The Level 2 Judge must attend a National Conference, Arabian Seminar or online Conference/ Workshop as approved by the JOC at least once in the past 3 years.
- The Level 2 Judge is required to have judged at least 6 shows with a minimum of 2 of those 6 shows judging Arabians.
- The judge must have been on the judging panel for at least 2 years prior to requesting an upgrade. (In exceptional circumstances there may be a relaxation of the time frames and the JOC would make a decision on a case-by-case situation.)